

Service Improvement and Finance Work Plan 2019-20

<p>Meeting 1 24th June 2019</p>	<ol style="list-style-type: none"> 1. Re-election of Convener <ul style="list-style-type: none"> • Bethan Hopkins – Scrutiny Officer 2. Terms of Reference <ul style="list-style-type: none"> • Panel Convener 3. WAO Report – Local Government Data Use <ul style="list-style-type: none"> • Cllr Clive Lloyd – Cabinet Member for Business Transformation & Performance • Sarah Caulkin – Chief Transformation Officer 4. End of Year Review <ul style="list-style-type: none"> • Panel Convener 5. Work Plan 2019/20
<p>Meeting 2 22nd July 2019</p>	Cancelled
<p>Meeting 3 19th August 2019</p>	<ol style="list-style-type: none"> 1. End of Year 2018/19 Performance Monitoring Report <ul style="list-style-type: none"> • Richard Rowlands – Corporate Performance Manager • Cllr Clive Lloyd – Cabinet Member for Business Transformation and Performance 2. Q1 Revenue and Capital Budget Monitoring 2019/20 <ul style="list-style-type: none"> • Ben Smith – Head of Financial Services and Service Centre 3. Revenue Outturn and Savings Tracker 2018/19 <ul style="list-style-type: none"> • Ben Smith – Head of Financial Services and Service Centre 4. Revenue Outturn 2018/19 (HRA) <ul style="list-style-type: none"> • Ben Smith – Head of Financial Services and Service Centre 5. Capital Outturn and Financing 2018/19 <ul style="list-style-type: none"> • Ben Smith – Head of Financial Services and Service Centre
<p>Meeting 4 16th September 2019</p>	<ol style="list-style-type: none"> 1. Archives <ul style="list-style-type: none"> • Tracey McNulty – Head of Cultural Services • Cllr Robert Francis-Davies – Cabinet Member for Investment, Regeneration and Tourism 2. Charges Item <ul style="list-style-type: none"> • Chris Williams – Head of Commercial Services • Cllr Clive Lloyd – Cabinet Member for Business Transformation and Performance
<p>Meeting 5 21st October 2019</p>	<ol style="list-style-type: none"> 1. Reserve Update <ul style="list-style-type: none"> • Jeff Dong – Deputy Chief Finance and Deputy 151 Officer 2. Recycling and Landfill - Annual Performance Monitoring 2018/19 <ul style="list-style-type: none"> • Chris Howell – Head of Waste Management and Parks • Cllr Mark Thomas – Cabinet Member for Environment and Infrastructure Management 3. Q1 Performance Monitoring Report 2019/20 <ul style="list-style-type: none"> • Richard Rowlands – Corporate Performance Manager • Cllr Clive Lloyd – Cabinet Member for Business Transformation and Performance

Appendix 3

<p>Meeting 7 9th December 2019</p>	<p>1. Mid-Year Budget Statement 2019/20</p> <ul style="list-style-type: none"> Ben Smith – Head of Financial Services and Service Centre <p>2. Q2 Budget Monitoring 2019/20</p> <ul style="list-style-type: none"> Ben Smith – Head of Financial Services and Service Centre <p>3. Planning Annual Performance Report 2018/19 and Response to WAO Report</p> <ul style="list-style-type: none"> Ryan Thomas - Development Conservation and Design Manager Cllr David Hopkins – Cabinet Member for Delivery
<p>Meeting 8 20th January 2020</p>	<p>1. Q2 Performance Monitoring Report 2019/20</p> <ul style="list-style-type: none"> Richard Rowlands – Corporate Performance Manager Cllr Clive Lloyd – Cabinet Member for Business Transformation and Performance <p>2. Budget Proposals</p> <ul style="list-style-type: none"> Ben Smith – Head of Financial Services and Centre
<p>Budget Meeting 9 19th February 2020 (tentative)</p>	<p>1. Sustainable Swansea - Fit for the Future: Budget Proposals 2020/21 – 2023/24 – pre-decision</p> <ul style="list-style-type: none"> Ben Smith – Head of Financial Services Service Centre Cllr Rob Stewart – Cabinet Member for Economy and Strategy
<p>Meeting 10 2nd March 2020</p>	<p>1. Corporate Complaints Annual Report 2018/19</p> <ul style="list-style-type: none"> Julie Nicholas Humphreys - Customer Services Manager Cllr David Hopkins – Cabinet Member for Delivery and Performance <p>2. Q3 Budget Monitoring 2019/20</p> <p>Ben Smith – Head of Financial Services and Service Centre Cllr Rob Stewart – Cabinet Member for Economy and Strategy</p> <p>3. Wales Audit Office Report on Local Government Use of Data</p> <p>Steve King – Information, Research & GIS Team Leader Cllr Clive Lloyd – Resilience and Strategic Collaboration</p>
<p>Meeting 11 30th March 2020</p>	<p>1. Welsh Public Library Standards Annual Report 2018/19</p> <ul style="list-style-type: none"> Karen Gibbins - Principal Librarian for Information & Learning Cllr Robert Francis Davies – Cabinet Member Investment, Regeneration and Tourism <p>2. Q3 Performance Monitoring Report 2019/20</p> <ul style="list-style-type: none"> Richard Rowlands – Corporate Performance Manager Cllr David Hopkins – Cabinet Member for Delivery and Performance
<p>Meeting 12 11th May 2020</p>	<p>1. Annual Review of Well-being Objectives and Corporate Plan 2018/22</p> <ul style="list-style-type: none"> Richard Rowlands – Corporate Performance Manager Cllr Rob Stewart – Cabinet Member Economy and Strategy

- Also WAO Reports, Pre-Decision Items and Data Unit Wales – Local Government Performance Bulletin